

Region 4 Schools Google Drive
for Education
Student Permission Form

Dear Parents and Guardians:

Region 4 School is implementing Google Drive for Education for teachers in classrooms K through 12 and students in 2nd – 12th grades. Students in these classrooms will have Google accounts to allow collaboration, storage of their documents and presentations online. All stored work will be accessible from home, school, and anywhere there is an Internet connection. Students can access the Google Apps for Education site <http://docs.google.com/a/reg4.k12.ct.us>

Students and teachers will have access to Google Calendar, Google Docs, and Google Classroom. Students will not use the Google Chat or Google Mail feature. Students will have training on how to use Google Drive for Education.

In addition, Region 4 has created accounts for these students to allow for collaborative sharing using Google Drive for Education. These accounts will be used at school for school related projects. Google Drive is a place for students to safely keep online communication and collaboration documents as they relate to school – school web sites, school documents, school videos, and school calendars. It is not to be used for personal things. The naming convention is username@reg4.k12.ct.us

Responsible Use Guidelines

Teachers will make every reasonable effort to monitor student conduct related to class content in order to maintain a positive learning environment. All participants will respect the teacher's time and professionalism by supporting the same positive approach.

Students will adhere to the Region 4 Acceptable Use Policy. All participants will be respectful in their postings and comments. No cyber bullying, inappropriate language, personal insults, profanity, spam, racist, sexist or discriminatory remarks, or threatening comments will be tolerated.

All participants must protect their login and password information. If participants suspect that a password has been compromised, they must notify the teacher immediately. No participant may share his/her login information or information about the site with anyone who is not a participant. This includes adding monitoring software or other means by which outsiders can access the site without permission. Any participant who is aware of violations of this agreement by others must report these violations to the teacher immediately, either verbally or in writing.

Copyrighted material that is not cited in any student work will be deemed as plagiarism

and disciplined accordingly. Student users are strictly prohibited from accessing documents other than their own unless documents have been shared with them. Students are also prohibited from using the Goggle Chat feature. Region 4 reserves the right to access the Google system of user accounts when there is suspicion that unacceptable use has occurred.

Access to and use of the student's Google account is considered a privilege. Region 4 maintains the right to terminate the access and use of their Google account when there is reason to believe that violations of law or district policies have occurred.

Signatures

I agree to the terms and conditions in this document, and permit my child to use Google Apps for Education.

Parent/Guardian Name: _____
(please print)

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian e-mail: _____
(please print)

Student name: _____
(please print)

Student Signature: _____ Date: _____